

September 18 2025 PAC Meeting Minutes

Meeting began at 6:51 PM with territorial land acknowledgement

Parents in Attendance: Kayla Vannieuwenhuizen (President), Kim Hildebrandt (Secretary), Kendall Moland (Treasurer), Amanda Moland, Mary Scheidegger, Mackenzie Barker, Kayla Wassen (Vice President), Caitlin Newton, Savannah Edis, Brandi Ripel, Misty Bradbury.

Staff: Jodi Garries (Principle), Sheila Corbett

Savannah Edis made a motion to approve tonight's agenda, this was seconded Kayla Wassen. All in favour.

Motion to adopt the May 2025 minutes made by Mary Scheidegger, this was seconded by Savannah Edis. All in Favour.

Voting in of Treasurer

Kayla Wassen made a motion to approve Kendall Moland as Treasurer, this was seconded by Caitlin Newton. All in Favour.

No one was able to step up for DPAC Rep as of tonight. This position will remain open.

Message from the Principal (Jodi Garries): See appendix.

Message from the Teachers (Sheila Corbett): Appreciated the treats on the first day of school! Teachers are settling in and getting to know their classes.

Teacher's Wishlist (Jodi Garries): See appendix

2025-2026 PAC Business

Budget Review

- **Temporary Treasurer Budget Review**

Treasurer's Report (Previous Treasurer, Caitlin Newton): We have quite a bit of funds that we can use for items such as playground equipment. In Caitlin's opinion, the PAC needs to spend a good portion of that money. We are trying to upgrade and making improvements for the children who currently attend the school that the families are fundraising for.

Gaming Application has been submitted now and will be reviewed in February 2026.

We won't be spending for Grade 5 Graduation this year as there won't be a Grade 5 graduation class.

Kayla V made a motion to spend **\$6800** on library books, recess play equipment for each class, field trip funds for each class, general funds and for the principal discretionary fund. Kendall Moland Seconded. All in Favour.

Caitlin Newton made a motion to spend an extra **\$2500** on one FM system. This was seconded by Mary Scheidegger. All in Favour.

2025/2026 Hot Lunch Plans

Question came up about what are we doing for bowls for the soup days? We will ask the hot lunch coordinator, Jo Padgham.

Kaya V. made a motion to spend up to **\$250** to buy strainers for each sink in each classroom for soup days. Caitlin Newton seconded this. All in favour. Jodi will talk to staff if this is needed and we can purchase these if deemed necessary.

2025-2026 PAC Timeline (Kayla V) (See Appendix)

Fundraisers (Kayla V)

New Fundraiser from De Mille's-Thanksgiving Box. \$25 each (\$5 back to the PAC). We will need volunteers to pack bags. Parents and students can help pack each bag. If there is a family in need who may need help with this, reach out to Jodi. Shuswap Food Action will cover these costs.

Discussion about having a Halloween/ Fall Dance. The date that was proposed is **Thursday, October 23 from 6-8 pm**. This was agreed upon. Caitlin Newton made a motion to spend up to \$300 on Halloween dance, seconded by Kayla Wassen. All in favour.

Meeting Dates:

PAC Meetings will be the last Wednesday of each month at 7 pm.

October 29, November 26, January 28, February 25, April 8, May 27

Kayla V made a motion to adjourn the meeting, this was seconded by Brandi Ripel

Meeting adjourned at 8:11 pm.

Appendix:

Principal's Report

PAC Meeting – Sept 18, 2025 – 6:45 pm

- Welcome back everybody!
- Our enrolment currently stands at 277 students, 13 divisions
- Our staff this year:

Div 1 – Grade 5 – Tyra Menzies

Div 2 - Grade 5 – Allie Tyssen and Eryn Brown

Div 3 - Grade 4 – Craig Smith

Div 4 - Grade 4 – Leanne Gecse

Div 5 - Grade 3/4 – Karen Kehl

Div 6 - Grade 3 – Morgen Smith

Div 7 – Grade 3 – Susan Housden and Justine MacDonald

Div 8 – Grade 2 – Carla Wessely

Div 9 - Grade 2 – Tammy Meerza

Div 10 – Grade 1/2 - Sheila Corbett

Div 11 - Grade 1 – Loree Boyd

Div 12 – Grade K/1 – Erin Sudbury

Div 13 – Grade K – Devon Corrie

LRTs – Tracey Sauka (5 days a week), and Justine MacDonald (3 days a week)

Librarian – Laura Bosch (2 days a week) – she is on leave at the moment, so we have Leisha Kintzinger covering until she returns

Music – Melanie Yaskimishyn (5 days a week)

CEAs – Victoria Derby (on leave), Sherri Baker (on leave), Leanne Kujat, Julie Creasy, Camilla Serhan, Ian Hill, Rebecca MacPherson, Gina Leyenhorst,

Marie Cross, and one more yet to be hired

ECE (Early Childhood Educator) - Erin Warden (working with K classrooms)

IEW (Indigenous Ed Worker) – Amanda Hewitt (3 days a week)

LHSs – Camilla Serhan, Ian Hill, Marie Cross and Victoria Derby (her replacement is doing this right now)

Secretaries – Cindy Spottock (5 days a week) and Gillian Rasmuson (1 day a week)

Custodians – Mike Allk (2:30-11:00) and Hussam Alhassan (3-7 pm)

- Oct 1 – due date for school fees – thanks to those who have already paid – and we are hoping the rest will come in by the end of October ☺, we have had almost all the fees paid by etransfers (sor@sd83.bc.ca) so far, this is the best for us. If you hear people are struggling to pay their fees entirely at once, we are very much OK with taking fees in smaller installments to make it more manageable. September is an expensive month!
- Terry Fox Run – we have set ours for 1:30 on Friday Sept 19. The fundraising link has been shared and cash donations at school are welcome too.
- Parent Connect/Forms – Please complete these ASAP. If you have multiple children and you are not able to see them all when you sign in, you may need to do a password reset. This should resolve the problem.
- Safe arrival call volunteer – we have 1 day covered so far, so if you have 20 or so minutes available on a Mon, Tues, Wed or Fri from 8:30-8:50 am to help with safe arrival calls, that would be great. Let Jodi or Cindy know.
- Student Photo Day – Tuesday, Oct 1 in our MPR
- Wishlist – teaching staff had a preliminary discussion and understands that fundraising may be more prohibitive these days – But here is our wishlist
- (attached).

That's it for now! ~Jodi

Sept 19 – Terry Fox

Run/assembly, 1:15, 1:30

Sept 24 – First Firedrill

Sept 26 – Orange Shirt Day

Sept 26 – Panago Hot Lunch

Sept 29 – Pro-D Day

Sept 30 – Truth & Reconciliation

Day (no school)

Oct 1 – Photo Day

Oct 13 - Thanksgiving – No
school

Oct 16 – Great BC Shake Out –
Earthquake Drill

Oct 20 - Student/Parent/Teacher Conferences (no school for students, until their
appointment time)

Oct 22 – Free Soup Day (Bacon
Corn Chowder)

Oct 24 – Pro-D Day (Provincial)

Oct 27 – “Blues Rocks” – Cultural
Performance, 10:30

Oct 28 – Firedrill #2

Oct 30 – Photo Retake Day

Oct 31 – Yan’s Hot Lunch Day

Nov 7 – Remembrance Day

Assembly, time 10:45

Nov 8 – Pro-D Day

Nov 10 – Pro-D Day

Nov 11 – Remembrance Day (No school)

Wishlist for Hillcrest PAC

Sept. 2025

Thank you for your consideration with the following “wishes”. We might need a little more time to discuss wishes for this year, but perhaps this is a start 😊

- Contribute to the library budget (our teacher librarian is on a short term leave right now, so more time to chat with her about where she sees shortfalls in the collection would be needed) - \$1000, our school contributes about \$2800
- FM Systems for our library and music classrooms ~ \$5000
- Recess play equipment for each classroom ~ \$1300

Standing/annual items:

- Field trip funds/division - $\$150 \times 13 = \1950
- Principal's discretionary funds - \$300
- General funds for each division, LRTs, Music, LST, Librarian - $\$150 \times 17 = \2550
- Swimming sessions - \$4400 (although this may be connected to whether the gaming funds are received or not)
- Gymnastics or Dance lessons - \$2500 (as above - perhaps connected to gaming funds)
- We are starting to think ahead about a few things related to our school becoming a K-6 school next year, and a K-7 the year after: more swings (and an accessible one) for the playground, structures like a Ga-ga pit that appeals to older students in the playground

Thanks again,

The Hillcrest Staff



PAC Timeline

Our 'go to' events we have often run most years in the last 5 years (2019-2024)

September

Treat Trolley For the first day of school

- PAC has put together a trolley of candies, chocolate, chips, and drinks for the staff room for the first day back to school (often the half day). In the past the Principal has gone 50/50 on the cost of this with us.

Kindergarten Parent Coffee

- Host Kindergarten Parents in the Library during the first day of gradual entry. Offer free coffee/treats and discuss what the PAC does at Hillcrest.
- Recommended Purchases : 3 – 12 cup coffee containers and 60 timbits.

Meet the Teacher Night

- Serve pizza and drinks during meet the teacher night at the school. Students get a piece of pizza for free, additional items can be purchased.
- Recommended Purchases : 23 cheese pizza, 15 ham and pineapple pizza, 23 pepperoni pizzas for students and selling. 4-5 large pizzas for staff.

Davison Apple Fundraiser

- Davison's Apple Fundraiser usually sent out. Kevin from Davison reaches out in August to ask if we'd like to participate in this again.

Meeting: Review and adopt the new budget. Elect any missing positions. Confirm fundraising plans for the year (or at least the Fall). Confirm events for the year (or at least the Fall)

October

Apple Fundraiser Pickup

Halloween dance

- Ran for one year in 2023. Decorations were purchased and stored for reuse. This was a free event for Hillcrest families. Had a small concession of chips, candy and drinks for sale. Play family friendly music over speakers and held a costume contest with small prizes (\$5 booster juice gift cards)

Poinsettia fundraiser sign up:

- <https://www.growingsmilesfundraising.com/>

Purdy's fundraiser sign up:

- Sign up on their website

Meeting: Solidify dates for Purdys and Poinsettia pick up, if needed.

November

Poinsettia and Purdys Fundraiser shared with families

Movie Night

- Have done movie night in the past in November/early December. Movie selected from school district database of movies.

Meeting: Confirm plans for the Winter concert and unplug and play event.

December

Poinsettia and Purdys Fundraiser pickup - generally for the first couple weeks week in December

Ran a holiday cookie decorating night in 2024. Was a fairly good turn out. Families were charged a set amount by Sarah (parent and committee member) to cover her costs.

Winter Concert

- Offer popcorn and hot chocolate by donation to families. Purchase popcorn in bags from Salmar.
- Recommended Purchases: 2 bags of popcorn plus 2 containers of hot chocolate per night.

Meeting: None

January

Unplug and Play Event

- LASS will generally contact PAC in November to organize an event. In the past we have done fitness night, snow themed activities, and breakdancing.

Meeting: Spring Fundraising/Events Plans

February

Ran a babysitting movie night around Valentine's Day as a fundraiser. Parents did a preregistration and we capped the number where we felt comfortable (65 kids). Parents dropped off for 2 hours. We provide a movie, popcorn and juice box. Was a massive hit.

Meeting: Spring Carnival plans start

March

Meeting: None

April

Spring Flowers Fundraiser started

- <https://www.growingsmilesfundraising.com/>

Roots and Blues Fundraiser

- Dave Gonella will contact (generally after early bird pricing is over) if they are going to offer this fundraiser.

Meeting: Spring Carnival Finalized, Teacher appreciation lunch date selected.

May

Spring Carnival

See separate document on information about the Spring Carnival. Generally scheduled the beginning of May.

Spring Flowers

- Flower pickup scheduled for the week before Mother's Day.

Meeting: Final meeting of the year. Elect new positions for the following year. Budget updates.

June

Teacher Appreciation Lunch

- Ask the Principal to select a day to host the teacher appreciation lunch where the most staff will be in attendance.

Track and Field Concession

- May or may not be asked to host the concession for the Track and Field meet in June. Easy fundraiser if we can do it. Recommended purchases: 50 pizza's, 1000 freezies, 250 drinks

Tentatively organize someone to do the Teacher Treat Trolley and Kindergarten Coffee the following September when possible.

Meeting: None